EXTERIOR ART INSTALLATION GUIDELINES

Proposed locations for all art installations, temporary or permanent must first be approved through the Facilities office. Code requirements and compliance will be reviewed and approved by Facilities personnel.

After approval of the location, provide the building representative for the building closest to the location with the proposed location and any other relevant information such as timeline for installation. Ex: If you are installing nearest to the Art building, you would contact the Art building representative to get approval. A current building representative list can be provided by calling 940-3369-7337.

If the art installation requires penetrating the ground surface in any way (such as driving posts or digging), please notify Mike Reynolds with Facilities compliance at 940-565-3783 for a dig test permit.

If the installation will involve moving landscaping, trimming trees or relocating irrigation, or will be on a grass covered area please notify Lanse Fullinwider at 940-369-7318 to obtain permission to install in that location. You may be required to submit a work order for any necessary irrigation or grounds work. *

If the art installation will require any construction or service work (such as concrete, excavation, plumbing, lighting, etc.) Please notify work control at 940-5565-2700 or go to http://facilities.untt.edu to request a work order for service. This is an added cost and a deptID is required.

Note:
1. Electrical outlets on light poles and exterior faces of all buildings are not for public use. You must get permission before using them.
2. Any exterior disruption of infrastructure could result in asbestos release and you will be fined.

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