Master of Fine Arts (MFA) in Design with Concentration of Interior Design

APPLICATION PROCEDURES FOR US RESIDENTS
Last Updated: August 2012

The process of applying to the MFA in Design with concentration of Interior Design (ID MFA) is two-fold. An applicant must apply to both the Toulouse Graduate School and to the Department of Design, as detailed in Steps 1 and 2 below:

APPLICATION STEP 1 - Application to the Toulouse Graduate School

Send the following items to: University of North Texas
Graduate Admissions
1155 Union Circle, # 305459
Denton, TX 76203
Phone: 940-565-2383
E-mail: gradsch@unt.edu

1. Completed application form and any fee required. Applications are available from the Graduate School or its website at www.tsgs.unt.edu. (The printed application form is available by contacting the Graduate School directly.)

2. Official transcripts of all college work.

3. Graduate Record Examination (GRE) test scores. There are no minimum scores to be achieved on the GRE for entry into the ID MFA program; however, the faculty in the Department of Design consider an applicant’s scores on the GRE as another indicator of potential success in the graduate program, and therefore suggest that the test should not be taken lightly. For information regarding locations of testing centers and testing dates, etc., visit the GRE website at www.gre.org. This is a very helpful website that contains study guides and sample test questions.

Graduate Admissions takes approximately 2-4 weeks to process application materials. If the application meets the minimum university requirements, the above materials are forwarded to the Department of Design to be reviewed by the faculty with the materials submitted by the applicant directly to the Department (see step 2 below).
APPLICATION STEP 2 - Application to the Department of Design

Send the following items to: University of North Texas
College of Visual Arts and Design
Department of Design
1155 Union Circle, # 305100
Denton, TX 76203
Phone: 940-565-3621
E-mail: design@unt.edu

1. **Portfolio of your work.** May be submitted on CD or DVD, or you may direct the faculty to a web URL that contains examples of your work. A minimum of 20 examples is suggested. If you have previous teaching experience in design education, please submit up to 20 examples of your students’ work as well.

2. **Letter/statment of intent.** Details your research interests and the goals that you hope to achieve by obtaining the MFA degree. Limit to 500-800 words.

3. **At least two (2) letters of recommendation.** Should be from former professors/instructors, design professionals, or clients with whom you have worked closely and should address why you would be a viable candidate for the ID MFA program. There is no specific recommendation form required. Letters may be submitted directly to the department exclusive of the application packet, or included within the application packet.

4. **Professional résumé.** Should list all relevant work experience, affiliations, etc.

Once all required admission materials are received, each faculty member in the UNT Interior Design program reviews your application. The faculty then meets as a whole to formulate an official admission decision.