Master of Fine Arts (MFA) in Design
with Concentration of Interior Design

APPLICATION PROCEDURES FOR NON-US RESIDENTS
Last Updated: August 2012

The process of applying to the MFA in Design with concentration of Interior Design (ID MFA) is two-fold. An applicant must apply to both the University of North Texas-International (UNT-International) Admissions and to the Department of Design, as detailed in Steps 1 and 2 below:

APPLICATION STEP 1 - Application to the UNT - International Admissions

Send the following items to: University of North Texas
UNT-International Admissions
1155 Union Circle, #311067
Denton, TX 76203-5017, U.S.A.
Phone: 1(Country Code)-940-565-2917
E-mail: international@unt.edu

1. Completed application form, application fee, official transcripts of all colleges attended, proof of English proficiency, and proof of funding. Please see the UNT - International Admissions website for detailed information regarding these required materials. Application forms and a complete list of required materials are available from www.international.unt.edu.

2. Graduate Record Examination (GRE) test scores (if available). There are no minimum scores to be achieved on the GRE for entry into the ID MFA program; however, the faculty in the Department of Design consider an applicant’s scores on the GRE as another indicator of potential success in the graduate program, and therefore suggest that the test should not be taken lightly. For information regarding locations of testing centers and testing dates, etc., visit the GRE website at www.gre.org. This is a very helpful website that contains study guides and sample test questions.

Scores on the GRE do not need to be submitted during the admission process if the test has not yet been taken. If the scores are not submitted with all other application materials, they must be submitted prior to the end of the student’s first semester in the ID MFA program. If scores are NOT submitted before the end of the first semester of coursework, then the student will not be permitted to register for further semesters until the scores have been received.
International Admissions takes approximately 2-4 weeks to process complete applications and verify the applicant’s eligibility to study in the United States. If the application meets the minimum university requirements, the above materials are forwarded to the Department of Design to be reviewed by the faculty with the materials submitted by the applicant directly to the Department (see step 2 below).

APPLICATION STEP 2 - Application to the Department of Design

Send the following items to: University of North Texas
College of Visual Arts and Design
Department of Design
1155 Union Circle, # 305100
Denton, TX 76203, U.S.A.
Phone: 1(Country Code)-940-565-3621
E-mail: design@unt.edu

1. **Portfolio of your work.** May be submitted on CD or DVD, or you may direct the faculty to a web URL that contains examples of your work. A minimum of 20 examples is suggested. If you have previous teaching experience in design education, please submit up to 20 examples of your students’ work (clearly marked as such), as well.

2. **Letter/statement of intent.** Details your research interests and the goals that you hope to achieve by obtaining the MFA degree. Limit to 500-800 words.

3. **A minimum of two (2) letters of recommendation.** Letters should be from former professors/instructors, design professionals, or clients with whom you have worked closely and should address why you would be a viable candidate for the ID MFA program. There is no specific recommendation form required. Letters may be submitted directly to the department exclusive of the application packet, or included within the application packet.

4. **Professional résumé.** Should list all relevant work experience, affiliations, etc.

Once all required admission materials are received, each faculty member in the UNT Interior Design program reviews your application. The faculty then meets as a whole to formulate an official admission decision.